Ramakrishna Mission Ashrama

(A branch Centre of Ramakrishna Mission, Belur Math, Howrah, W.B.)

Hatamuniguda, Rayagada, Odisha 765020

Email : hatamuniguda@rkmm.org, Website : www.rkmhatamuniguda.org

(e-TENDER)

ID No.: RKMH/e-Tender/2026-27/251 13 November 2026

Sealed offers are invited for supply of following stationery items for Ramakrishna Mission Ashrama School, Hatamuniguda 765 020, Dist. Rayagada, Odisha.

ITEM DESCRIPTION

1. Note Book Small Both Side Ruled (64 pages, 17.5x24cm) - 2000 pcs
2. Note Book Small Plain (64 pages, 17.5x24cm) - 1000 pcs
3. Note Book Long Ruled (192 pages, 21x33cm) - 2000 pcs
4. Practical Record (Soft Bound)(28pages, 22x28cm) - 500 pcs
5. Practical Record (Soft Bound)(96pages, 22x28cm) - 1000 pcs
6. Graph Note Book (20 pages, 22 x 28 cm) - 500 pcs
7. Ball Pen (use and throw Red) - 200 pcs
8. School Bag (as per sample) - 150 pcs
9. Scale (metal as per sample) - 300 pcs
10. Exam Board (as per sample) - 200 pcs
11. Geometry Box (Good Quality) - 200 pcs

TERMS & CONDITIONS

1. The party should have at least 3 years' experience in this business.
2. The party should have GST Registration.
3. Rate quoted should include GST and delivery charges.
4. Samples may be collected from the Office of the undersigned on any working day during the school hours.
5. Payments will be made through Cheque/Draft/ Bank Transfer only.
6. The rates settled after opening of the bids will be valid for one year.

CRITICAL DATES

Tender Publishing Date : 13.11.2026	
Clarification Start Date : 13.11.2026	Clarification End Date : 20.11.2026
Bid Submission closes : 27.11.2026	Bid Open Date : 30.11.2026

The offer in sealed envelope should reach the Secretary, Ramakrishna Mission Ashrama, Hatamuniguda, Rayagada-765 020, Odisha latest by 27.11.2026. The bids will be opened at 11 am on 30.11.2026 at the office of the undersigned.

Swami Gitatmananda
Secretary